

**CENTRAL MONTANA MEDICAL CENTER
POSITION DESCRIPTION**

Position Title	Family Nurse Practitioner	Grade	
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Department	CMMC Clinic	Exempt	X
Immediate Supervisor	CLINIC MANAGER		
Supervisor next in line	CCO	Workweek	M-F

POSITION SUMMARY

The Family Medicine Nurse Practitioner will provide comprehensive primary care services to patients of all ages in the CMMC clinic. This position will work collaboratively with a team of healthcare professionals to ensure the delivery of high-quality, patient-centered care. This role involves diagnosing and treating acute and chronic conditions, conducting physical examinations, and promoting preventive healthcare practices.

Continued employment and raises in this position are dependent upon Central Montana Medical Center's fiscal viability and:

- Actions and communications that contribute to a team concept and create a **positive** environment for **all** customers
- Acceptable performance of essential and all job duties
- Acceptable attendance record
- Accountability for safety to self, patients, visitors and all customers, and care of equipment and building
- Adherence to departmental and facility policies and procedures, education requirements, compliance monitoring and reporting, and CMMC Code of Conduct
- Accountability for the consequences of own actions
- Physical and emotional ability to perform essential functions
- Acceptable background investigation results if required for position

Minimum Education, Experience, Licensure, Certification required:

- Master's or Doctorate degree in Nursing
- Current Nurse Practitioner license and national certification by the Montana Board of Medical Examiners.
- Experience in family medicine or primary care setting is preferred.

ESSENTIAL FUNCTIONS/DUTIES:

(Must be able to perform with or without accommodation)

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|----|---|
| 1 | Supports and demonstrates Central Montana Medical Center's Vision, Mission, and Values Statements. |
| 2 | Maintains documentation and meets requirements for Quality Assurance/Improvement. |
| 3 | Conduct thorough assessments, diagnose, and develop treatment plans for patients. |
| 4 | Collaborate with physicians, nurses, and other healthcare professionals to ensure coordinated patient care. |
| 5 | Educate patients on health management and lifestyle modifications. |
| 6 | Order and interpret diagnostic tests and prescribe appropriate medications. |
| 7 | Maintain accurate and up-to-date patient records. |
| 8 | Initiates consultations and arranges for or refers patients to needed services not provided at the clinic. |
| 9 | Attends Meetings: Attend hospital medical staff meetings, attend monthly clinic staff meetings; attend scheduled in-services and workshops. |
| 10 | Completes other duties as assigned. |

Knowledge, Skills, Abilities:

Confidence and proficiency in the necessary skills and abilities required as a Family Medicine Nurse Practitioner.

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OCCUPATIONAL EXPOSURE for this position:

X	Category I	Direct contact with blood or other bodily fluid to which universal precautions apply
	Category II	Activity performed without blood/bodily fluids exposure, but exposure may occur in emergency
	Category III	Task/activity does not ordinarily entail predictable exposure to blood/bodily fluids

OTHER EXPOSURE for this position:

	Radiation	
	Noise	
	Other (Specify)	

PHYSICAL DEMANDS:

(Essential functions strength rating for position - see Job Analysis)

	Sedentary	Exert up to 10# occasionally or negligible force frequently
X	Light	Exert up to 20# occasionally, < 10# frequently or negligible force constantly
	Medium	Exert up to 50# occasionally, up to 25# or up to 10# constantly
	Heavy	Exert up to 100# occasionally, up to 50# frequently or up to 20# constantly
	Very Heavy	Exert > 100# occasionally, > 50# frequently or > 20# constantly

I HAVE READ AND UNDERSTAND THIS POSITION/JOB DESCRIPTION, AND HAVE BEEN PROVIDED THE OPPORTUNITY TO ASK QUESTIONS AND RECEIVE APPROPRIATE ANSWERS. I ALSO UNDERSTAND THAT REASSESSMENT OF ABILITIES TO MEET POSITION REQUIREMENTS MAY BE PERIODICALLY REEVALUATED.

Employee's Signature	Supervisor's Signature	Date