

CENTRAL MONTANA MEDICAL CENTER  
**POSITION DESCRIPTION**

Position Title	INFECTION PREVENTIONIST	Grade	
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Department	NURSING ADMINISTRATION	Exempt	
Immediate Supervisor	CCO	Non-exempt	<b>X</b>
Supervisor next in line	CEO	Workweek	<b>Up to 40</b>

**POSITION SUMMARY**

Evaluates quality of patient care and patient outcomes as they relate to healthcare – associated infections; collects, prepares and analyzes healthcare – associated infection data; presents infection data and makes recommendations for actions; monitors employee compliance in use of barriers and infection prevention measures; prepares and presents educational offerings for the staff; serves as a resource to all departments and personnel; implements programs to protect the healthcare workers, visitors, and others in the healthcare environment, sets and recommends policies and procedures to prevent adverse events; provides internal and external reporting of information and data; promotes compliance with regulations, guidelines, and accreditation requirements.

**Continued employment and raises in this position are dependent upon Central Montana Medical Center's fiscal viability and:**

- Actions and communications that contribute to a team concept and create a **positive** environment for **all** customers
- Acceptable performance of essential and all job duties
- Acceptable attendance record
- Accountability for safety to self, patients, visitors and all customers, and care of equipment and building
- Adherence to departmental and facility policies and procedures, education requirements, compliance monitoring and reporting, and CMMC Code of Conduct
- Accountability for the consequences of own actions
- Physical and emotional ability to perform essential functions
- Acceptable background investigation results if required for position

**Minimum Education, Experience, Licensure, Certification required:**

Current MT state license as a licensed practical nurse, registered nurse, or medical technologist or has equivalent healthcare experience.  
 Completion of a basic training program for infection prevention desired.  
 Certification in infection prevention is desired.  
 Ability to develop policies and procedures.  
 Ability to teach and evaluate clinical performance.  
 CPR at Healthcare provider level.

**ESSENTIAL FUNCTIONS/DUTIES:**

(Must be able to perform with or without accommodation)

- 1 Monitors healthcare-associated infections
- 2 Assesses infection prevention problems and makes recommendations for corrective action
- 3 Prepares the agenda for the infection prevention committee
- 4 Oversees the monitoring of infection prevention practices for all departments and personnel
- 5 Initiates, reviews, and revises infection prevention policies and procedures
- 6 Conducts outbreak investigations and initiates control measures
- 7 Reports communicable diseases to the state as required by law
- 8 Provides educational offerings for orientation and ongoing in-services
- 9 Consults with department heads and physicians as needed to improve care
- 10 Initiates follow-up on employee/patient exposures to communicable diseases and employee compliance

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- 11 Serves as a resource for all departments and staff as needed
- 12 Participates in performance improvement activities
- 13 Participates in short and long-range planning for the infection prevention department
- 14 Performs other duties as assigned

**Knowledge, Skills, Abilities:**

Can work independently and in a focused manner on infectious disease control and policy development.  
 Has functional understanding of the pathophysiologic basis of infectious agents and their impact on morbidity and mortality in outpatient, inpatient and long-term care contexts.  
 Able to collect data and compute statistically meaningful representations of infectious disease and program intervention results/trends.  
 Familiarity with adult education strategies to be employed in staff education.

**OCCUPATIONAL EXPOSURE for this position:**

X	<b>Category I</b>	Direct contact with blood or other bodily fluid to which universal precautions apply
	<b>Category II</b>	Activity performed without blood/bodily fluids exposure, but exposure may occur in emergency
	<b>Category III</b>	Task/activity does not ordinarily entail predictable exposure to blood/bodily fluids

**OTHER EXPOSURE for this position:**

	<b>Radiation</b>	
	<b>Noise</b>	
X	<b>Other (Specify)</b>	

**PHYSICAL DEMANDS:**

(Essential functions strength rating for position - see Job Analysis)

	<b>Sedentary</b>	Exert up to 10# occasionally or negligible force frequently
	<b>Light</b>	Exert up to 20# occasionally, < 10# frequently or negligible force constantly
X	<b>Medium</b>	Exert up to 50# occasionally, up to 25# or up to 10# constantly
	<b>Heavy</b>	Exert up to 100# occasionally, up to 50# frequently or up to 20# constantly
	<b>Very Heavy</b>	Exert > 100# occasionally, > 50# frequently or > 20# constantly

**I HAVE READ AND UNDERSTAND THIS POSITION/JOB DESCRIPTION, AND HAVE BEEN PROVIDED THE OPPORTUNITY TO ASK QUESTIONS AND RECEIVE APPROPRIATE ANSWERS. I ALSO UNDERSTAND THAT REASSESSMENT OF ABILITIES TO MEET POSITION REQUIREMENTS MAY BE PERIODICALLY REEVALUATED.**

Employee's Signature	Supervisor's Signature	Date