

**CENTRAL MONTANA MEDICAL CENTER  
POSITION DESCRIPTION**

<b>Position Title</b>	<b>(C.R.N.A)</b>	<b>Grade</b>	
<b>Department</b>	Anesthesia	<b>Exempt</b>	<b>X</b>
<b>Immediate Supervisor</b>	Chief Anesthetist	<b>Non-exempt</b>	
<b>Supervisor next in line</b>	C.E.O.	<b>Workweek</b>	<b>40 hours</b>
<b>POSITION SUMMARY</b>			
Under the supervision of the Chief of Anesthesia, administers anesthesia/analgesia to surgical and obstetrical patients, assists with airway management throughout the facility and assists with difficult I.V. access when requested. Performs in accordance with privileges granted, state law and established Hospital/Anesthesia policies.			
<b>Continued employment and raises in this position are dependent upon Central Montana Medical Center's fiscal viability and:</b>			
<ul style="list-style-type: none"> <li>● Actions and communications that contribute to a team concept and create a <b>positive</b> environment for <b>all</b> customers</li> <li>● Acceptable performance of essential and all job duties</li> <li>● Acceptable attendance record</li> <li>● Accountability for safety to self, patients, visitors and all customers, and care of equipment and building</li> <li>● Adherence to departmental and facility policies and procedures, education requirements, compliance monitoring and reporting, and CMMC Code of Conduct</li> <li>● Accountability for the consequences of own actions</li> <li>● Physical and emotional ability to perform essential functions</li> <li>● Acceptable background investigation results if required for position</li> </ul>			
<b>Minimum Education, Experience, Licensure, Certification required:</b>			
Graduate of accredited anesthesia program Certified by A.A.N.A. (certification current) Current Montana license Privileges granted by C.M.M.C.			
<b>ESSENTIAL FUNCTIONS/DUTIES:</b> (Must be able to perform with or without accommodation)			
1	Evaluates/assesses patients prior to surgery. Includes appropriate lab work, E.K.G. and chest x-ray, and physical, mental and emotional status.		
2	Provides informed comprehensive explanation of pending anesthetic or procedure and checks that informed consent is obtained.		
3	Documents pre-anesthetic visit on anesthetic record.		
4	Communicates with physician/surgeon regarding anesthetic management, particularly any anticipated problems.		
5	Sets up, tests and monitors anesthesia equipment, drugs and supplies. Cleans and maintains equipment as necessary.		
6	Supervises positioning of patient to minimize chance of injury/harm to unconscious patients.		
7	Administers anesthetics to patients utilizing judgment and techniques resulting in safe and effective anesthetic experience.		
8	Monitors cardiovascular and respiratory parameters and anesthetic levels and adjusts anesthetic appropriately.		
9	Terminates and reverses anesthesia and delivers patients to appropriate post operative area.		
10	Turns patients over to P.A R. staff in with stable airway and communicates appropriate information to facilitate post- operative care.		
11	Completes anesthetic record and appropriate charge information.		

CENTRAL MONTANA MEDICAL CENTER  
**POSITION DESCRIPTION**

<b>Position Title</b>	<b>(C.R.N.A)</b>	<b>Grade</b>	
-----------------------	------------------	--------------	--

- |    |  |
|----|--|
| 12 | Makes and documents post-op visit to evaluate patients response to anesthesia and satisfaction with anesthesia care. |
| 13 | Covers call as assigned by Chief Anesthetist to assure 24 hour coverage by anesthesia department.                    |
| 14 | Maintains state license, national certification and C.M. E.  |
| 15 | Participates in quality assurance program as determined by Chief Anesthetist.  |
| 16 | Completes other duties as assigned.  |

**Knowledge, Skills, Abilities:**

**Knowledge** of anatomy, physiology, pharmacology and anesthesia.  
**Technical** ability and dexterity to perform regional anesthesia.  
**Ability** to perform in crises and emergency situations.  
**Communication** skills to relate to peers, Surgeons, Physicians, Nurses and patients  
**Willingness** to maintain and improve knowledge level.  
**Willingness** to assume additional duties when requested.

**OCCUPATIONAL EXPOSURE** for this position:

<b>X</b>	<b>Category I</b>	Direct contact with blood or other bodily fluid to which universal precautions apply
	<b>Category II</b>	Activity performed without blood/bodily fluids exposure, but exposure may occur in emergency
	<b>Category III</b>	Task/activity does not ordinarily entail predictable exposure to blood/bodily fluids

**OTHER EXPOSURE** for this position:

<b>X</b>	<b>Radiation</b>	
<b>X</b>	<b>Noise</b>	
	<b>Other (Specify)</b>	

**PHYSICAL DEMANDS:**

(Essential functions strength rating for position - see Job Analysis)

	<b>Sedentary</b>	Exert up to 10# occasionally or negligible force frequently
	<b>Light</b>	Exert up to 20# occasionally, < 10# frequently or negligible force constantly
	<b>Medium</b>	Exert up to 50# occasionally, up to 25# or up to 10# constantly
<b>X</b>	<b>Heavy</b>	Exert up to 100# occasionally, up to 50# frequently or up to 20# constantly
	<b>Very Heavy</b>	Exert > 100# occasionally, > 50# frequently or > 20# constantly

**I HAVE READ AND UNDERSTAND THIS POSITION/JOB DESCRIPTION, AND HAVE BEEN PROVIDED THE OPPORTUNITY TO ASK QUESTIONS AND RECEIVE APPROPRIATE ANSWERS. I ALSO UNDERSTAND THAT REASSESSMENT OF ABILITIES TO MEET POSITION REQUIREMENTS MAY BE PERIODICALLY REEVALUATED.**

Employee's Signature	Supervisor's Signature	Date